

JFS Admission Appeals Timetable 2019/20

Secondary Transfer:

Offers will be made by your Local Authority on behalf of JFS through the co-ordinated admission scheme on the evening of 1 March 2019.

If your application for a place at JFS is not successful, you have a right of appeal to an independent appeals panel.

The Appeals timetable is as follows:

Your appeal, together with any supporting paperwork, must be submitted in writing to the Mrs J Bransgrove, Clerk to the Admissions Panel c/o JFS, The Mall, Kenton, Harrow, HA3 9TE by **Friday 17 May 2019**.

Appeals will be held during the week commencing **Monday 17 June 2019**.

You will be given 10 statutory school days' notice of your appeal hearing.

The Governors' written statement will be sent to all parties (appellants, the school, Panel members and clerk to the Panel) at least 7 clear working days prior to the appeal hearing.

Having received the papers, the appellants and the school have the opportunity to present any additional evidence. Any additional evidence must be received no later than 5.00pm on the preceding three clear working days prior to the appeal hearing. If received after that date, the additional evidence may not be considered by the Panel. **Please provide six copies of any additional evidence.**

Sixth Form Appeals:

Sixth Form appeals will not be held before confirmation of examination results on which the offer of a place depends. The appeal will be heard within 30 school days of an appeal having been lodged. The timetable is very short to enable those appellants who win their appeals to start as early into the school year as possible.

Your appeal, together with any supporting paperwork, must be submitted in writing to the Mrs J Bransgrove, Clerk to the Admissions Panel c/o JFS, The Mall, Kenton, Harrow, HA3 9TE by **Monday 23 September 2019**

The appeals will be held during the month of **October 2019**

You will be given at least 10 statutory school days' notice of your appeal hearing. The Governors' written statement will be sent to all parties (appellants, the school, Panel members and clerk to the Panel) at least 7 clear working days prior to the appeal hearing.

Having received the papers, the appellants and the school have the opportunity to present any additional evidence. Any additional evidence must be received no later than 5.00pm on the preceding three clear working days prior to the appeal hearing. If received after that date, the additional evidence may not be considered by the Panel.

In-Year Admissions:

The Admissions Committee meets at regular intervals throughout the year to consider applications. If your application is unsuccessful you have a right to appeal.

You will be given at least 10 statutory school days' notice of your appeal hearing. The appeal will be held within 30 school days of an appeal having been lodged. The Governors' written statement will be sent to all parties (appellants, the school, Panel members and clerk to the Panel) at least 7 clear working days prior to the appeal hearing.

Having received the papers, the appellants and the school have the opportunity to present any additional evidence. Any additional evidence must be received no later than 5.00pm on the preceding three clear working days prior to the appeal hearing. If received after that date, the additional evidence may not be considered by the Panel.