

UCAS - Replying to your offers

Understand how and when to reply to your offers in Track.

If you have an **unconditional offer**, you can select it now to confirm your place.

If your offers are **conditional on exam results or other requirements**, you can pick two so you have an extra one as a back-up.

How to make your replies

When your last decision comes in, UCAS will send an email as usual to say there's an update (or a letter advising you about replying).

- **Sign in to Track to make your replies.**
- **You'll have a deadline shown in Track to do this by.**

Types of reply

Firm acceptance – this is your first choice.

- If it's an unconditional offer, the place is yours! So that course provider will expect you as their student.
- Or if it's conditional, the place is yours if you meet the offer conditions. So just in case you don't, you can pick a second offer as a backup – your insurance acceptance.

Insurance acceptance – the back-up choice to a conditional firm acceptance.

- If you're choosing an insurance, go for something with lower offer conditions – make sure it's somewhere you'd still be happy to go to though.
- That way, if your results are lower than expected, you might still meet the conditions at your insurance choice; then you'd have your place confirmed there.
- Remember, you'll only attend your insurance choice course if you don't meet the conditions of your firm choice, but you do meet the conditions of your insurance. You can't choose between your firm and insurance when you get your results, so make sure you're happy with which is your firm and which is your insurance before you reply.

Decline – you'll need to decline any other offers you get.

- However, if you decide you don't want to accept any of the offers, you can decline them all and add more courses in the UCAS [Extra](#) service. Alternatively, you can see what courses still have vacancies later on in the UCAS [Clearing](#) service.

You can only accept one firm choice and one insurance choice (if you choose to have one). You must decline all other offers.

Offer and reply combinations

- **Unconditional firm (UF)** – You're in!
- **Conditional firm (CF)** – You're in if you meet the conditions.
- **Conditional firm (CF) and conditional insurance (CI)** – You've made a first and second choice – you'll be in at the first if you meet the conditions. If not, you might have met the conditions of the second – if so you'll be on that course instead.
- **Conditional firm (CF) and unconditional insurance (UI)** – You've made a first and second choice – if you meet the conditions of the first you'll be on that course. If not, you'll definitely be on the second.

Reply dates

These are based on when UCAS gets the last decision in from your unis or colleges.

Check Track to see your personal deadline.

- If you receive your last decision on or before **20 May 2021**, your reply date is **10 June 2021** (except if you're using Extra to find a place).
- If you receive your last decision on or before **13 July 2021**, your reply date is **14 July 2021** (including Extra choices)

Offers for courses with early start dates

If you want to accept a place on a course that starts before your reply date, you should contact the university or college concerned to discuss what to do.

If they give you an earlier deadline to reply, you should be aware that they may withdraw their offer if you do not accept it before their specified deadline.

Missed your deadline?

Your deadline to reply to your offers will have been set once you've heard back from all your chosen universities or colleges.

Why am I given a deadline to reply by?

- Your reply deadline is set to ensure universities and colleges know how many people have been placed by a certain date. This means they can start making arrangements for the course and accommodation.
- It also helps ensure all applicants are given an equal opportunity to consider their decisions, and do not gain an advantage over one another.

Can UCAS extend my deadline?

- UCAS ensures everyone is given adequate time before their deadline, so you've got plenty of time to make your replies before your deadline.

My choice has been automatically declined – can I still accept my offer?

- You have 14 days – starting on the date the automatic decline was recorded – in which the automatic decline can be swapped. Please [call UCAS](#) in these 14 days to resolve this.
- After 14 days, it may still be possible, but UCAS will need permission from the universities you want to accept offers from before they can do so. You should contact them directly to discuss this. If they agree, you'll need to contact UCAS to give them your permission. Once all permissions are received, UCAS will swap the replies.
- No reply swaps are possible after 23 July 2021.

Changed your mind?

Here's what to do if you change your mind:

- If you accepted your offers in the last 14 days, contact one of the UCAS advisers to make any changes to your replies.
- If it's been more than 14 days since you replied to your offers, there is a more detailed process you need to follow. As you've agreed to a contract with your chosen unis, it may be possible, but UCAS is unable to guarantee you can change them. You'll need to speak to them about changing your replies, and then call UCAS to let them know what you want to do.
- No reply swaps are possible after 23 July 2021.
- If you've changed your mind, and no longer want to go to uni or college this year, you can completely withdraw your application in Track.