



APPLYING TO JFS FOR YEAR 7 ENTRY IN SEPTEMBER 2022 GUIDE FOR PARENTS

We strongly recommend you read these notes and seek clarification from the relevant organisation(s) if you are not clear on anything.

MAKING APPLICATIONS:

There are **three** essential principles for you, as a parent, to note if you wish to apply to JFS.

- You need to complete **three** forms (see below)
- You **must** submit them so that they are received by the specified deadline.
- Your application will be acknowledged via email so please clearly state this on the SIF and E-Admissions application.

THREE FORMS:

1. **E-Admissions**
2. **Supplementary Information form (SIF)**
3. **Certificate of Religious Practice (CRP)**

E-Admissions – The link of the online Application form will be available on your local authority website.

JFS DfE Number: 304 4033 – (if you need this to make an application)

This is a London-wide form. The essential points to register in connection with this form are as follows:

- The E-Admissions form will be available on the local authority website from 1 September 2021 to 30 October 2021. Your primary school and/or LA should be providing you with guidance on this no later than early September. Please check with your primary school and/or your LA for further information. This is not a JFS form.
- You must complete the E-Admissions form so that it is received by your LA not later than 30 October 2021. If you do not meet this deadline the application will be treated as a late application. E-Admissions form received by the deadline will be considered first. Late applications are considered only after all other applications received by the deadline have been processed.
- Your primary school and/or LA will provide you with guidance on how to complete the application. The last date for completing the E-Admissions form is 30 October 2021.
- E-Admissions entitles you to enter up to **six** state secondary schools, which you **must** list in order of your preference. Private secondary schools are **not** covered by the E-Admissions. If you intend applying to one or more private schools, you must **not** put those schools on the application. You must apply **separately** to those schools on the relevant forms that you must request from those schools, directly.

The JFS Supplementary Form (SIF) & Certificate of Religious Practice Form (CRP)

- All voluntary-aided schools, of whatever denomination, will require parents to complete separate forms. The JFS Form is headed. '*Supplementary Form - Students In Year 6 Applying For Year 7 Entry To JFS For September 2021 (11+ Transfer)*'. The SIF is an online form which needs to be completed online.
- In addition, you are also required to complete the Certificate of Religious Practice Form which

must be signed by an authorised signatory of the synagogue and returned to JFS by post no later than 29 October 2021.

- The SIF **must** be completed no later than 29 October 2021. However, the sooner the SIF is completed the smoother it will make our administration of your application.
- Sending us the SIF or the CRP before you send your submit your E-Admissions application to your primary school/LA does not compromise in any way what you intend to put on your E-Admissions.
- If any personal details you submit on either the E-Admissions form or the SIF change subsequently, you must inform the School and the LA in writing immediately. In particular, the address you provide **must** be the same as that registered with your child's primary school.

WHAT HAPPENS BETWEEN SUBMISSION OF THE FORMS AND OFFERS BEING MADE?

- In January 2022, the Governors' Admissions Committee will consider each application strictly in accordance with the provisions of the published Admissions Policy. This involves deciding the number of offers to be made according to our published admissions priorities.
- We allocate places according to our admissions criteria's. A random selection will be carried out to determine the position of each applicant on a ranked list. The random selections will be conducted by the London Borough of Brent.
- We then advise the London Borough of Brent of those applicants to whom we are able to make offers. The London Borough of Brent then advises the LA in which you reside whether an offer is to be made to you. It is your LA - the one in which you reside - that will advise you at which state school your child is offered a place.

OFFERS

- As stated above, the offer or not of a place at a state school will come from the LA in which you reside. It will **also** come from the school(s) to which you have applied on the CAF. You will receive **one** offer in respect of the schools you have put on the CAF. This will be for a place at the school highest on your list of preferences that has a place it can offer to you in accordance with its admissions policy. You will receive this offer on or around 1 March 2022.
- You can receive only **one** offer from **one** state school through the E-Admissions process.
- This procedure makes it impossible for you to hold offers of places at more than one state school.
- You must accept or reject that offer by **notifying the school**, no later than 15 March 2022.
- You may get an offer as a result of you successfully appealing against a decision of a school not to offer you a place (see below). Failing that, your LA will, in such circumstances, probably assign you a place at another state school but you may have no choice in the selection of that school.
- You retain the right of appeal, against a decision not to offer you a place at a state school to which you have applied on the E-Admissions.
- If, after the initial offer of places from the LA, places become available the LA will make the offers in the next round. This usually takes place at approximately three week intervals.

KEY ACTIONS AND DATES IF YOU WISH TO APPLY TO JFS

