

Provider Access Policy

This is a policy of JFS School.

Introduction:

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement:

All pupils in year 8 to 13 are entitled:

1. to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
2. to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
3. to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact: Miss Zuha Mirza, Careers Leader

Telephone: 020 8206 3100

Email: mirza@jfs.brent.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	Assembly and tutor group opportunities	assembly and tutor group opportunities	KidZania Trip
year 8	assembly and tutor group opportunities	assembly and tutor group opportunities	Industry (Careers) Day
year 9	assembly and tutor group opportunities	GCSE options event; Volunteering Fair with JLGB	assembly and tutor group opportunities; Careers Day
year 10	assembly and tutor group opportunities	Careers and Volunteering Fair (optional)	assembly and tutor group opportunities
year 11	assembly and tutor group opportunities; PSHE; taster days	assembly and tutor group opportunities; PSHCE;	N/A
year 12	Tutor group/assembly opportunities	Careers and Volunteering Fair; Alumni Day	Futures Week; Apprenticeship and University Fair
year 13	Tutor group/assembly opportunities	Tutor group/assembly opportunities	N/A

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian.

The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved January 2019 by Governors at Curriculum and Standards Committee

Next review: January 2022

Signed:

Andrew Moss *Chair of Governors*

Anna Joseph and Paul Ramsey *Interim Joint Head teacher*