

GCSE POST RESULTS SERVICES NOVEMBER 2023

Requests must be submitted per exam paper, not per subject
Please remember to email proof of payment with this form

Guidance for Students

If you do not achieve the grades you expect or need, you may wish to have one or more papers reviewed. **The great majority of marks/grades are confirmed and for the few that are changed, marks/grades can go down as well as up.**

Priority Access to Scripts	Access to a copy script, prior to review of marking. Deadline: 1st February 2024
Clerical Check	A check of all clerical procedures to ensure all pages have been marked and all the marks counted and recorded on results documents. Deadline: 1st February 2024
Review of Marking	A check that the examiners have marked externally assessed components correctly. Changes to marks will only be made where there is an administrative or marking error but not where the original mark is reasonable. This is in line with Ofqual's review of marking guidance. Marking errors can occur as a result of: an admin error; a failure to apply the mark scheme where a task has a 'right' or 'wrong' answer; an unreasonable exercise of academic judgement. The checks will also include the clerical rechecks. Deadline: 1st February 2024.

Please note the following:

- All scripts and outcomes of requests for Reviews of Marking will be emailed to the address given on this form.
- Only written papers from the November series of exams may be reviewed/requested. Coursework/practical examinations cannot be reviewed/requested.
- The request for a Review of Marking can take up to 4 weeks to be returned to the school.

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Student Name			Candidate Number	Email Address	Mobile Number
Subject	Unit No.	Exam Board	Access to Scripts Deadline: 1 st February 2024	Clerical Check Deadline: 1 st February 2024	Review of Marking Deadline: 1 st February 2024
			Fee: £5.00 per exam paper	Fee: £13.75 per exam paper	AQA Fee: £44.50 per exam paper PEARSON Fee: £48.95 per exam paper
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I give my consent to my Head of Centre to submit a clerical re-check, a review of marking or access to scripts for the examination(s) listed above. In giving consent I understand that the final subject grade and /or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Candidate Signature: _____ Dated: _____

Please make a bank transfer to Bank: NatWest Account No: 94542236 Sort Code: 60-04-24 Payee: JFS School. Reference: ROR, Student's initial and surname.

The amount should be for the cost of the services you require. If the outcome involves a grade change (up or down), your fee will be refunded (please note that refunds will not be processed until the end of the Post Results Services period, which will be at the end of the Spring Term). Requests for an enquiry will not be actioned unless fees have been paid in advance and the application form has been completed and signed by the student.

Please return this completed form to Mrs Gold, Examinations Officer (Room G116a or via email alison.gold@jfs.brent.sch.uk) and make your payment **no later than the deadline shown for the service**. Requests/payments made after the deadline cannot be actioned.